

2012-13 Outturn including all sundry creditors

	Annual Budget	Forecast Outturn	Actual Outturn	Difference between Budget and Final Outturn	Explanation for Year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Community Development					<i>Explanations not required here as all variances within parameters.</i>		
8 to 12 project	0	0	0	0		0	
Arts Development	0	0	0	0		0	
All Weather Pitch	-2	-2	-2	0		0	
Big Community Fund	0	0	0	0		0	
Community Activity	0	0	-0	0		0	
Community Safety	207	204	205	2		-1	
Community Development Service Provisions	-2	-11	-11	9		-0	
The Community Plan	58	58	59	-1		-1	
Economic Development	41	41	41	0		0	
Grants to Organisations	179	179	178	0		0	
Health Improvements	41	41	42	-1		-1	
Leisure Contract	251	259	259	-8		-0	
Leisure Development	20	20	20	0		0	
Local Strategic Partnership	0	0	0	0		0	
Partnership - Child	0	0	0	0		0	
Partnership - Home Office	0	0	0	0		0	
Administrative Expenses - Community Dev.	10	8	9	1		-1	
STAG Community Arts Centre	100	100	100	0		0	
Sustainability	4	4	4	0		0	
Tourism	24	24	24	-0		-0	
Choosing Health WK PCT	0	0	0	0		0	
Falls Prevention	0	0	0	0		0	
PCT Health Checks	0	0	0	0		0	
PCT Initiatives	0	0	0	0		0	
West Kent Partnership	0	0	0	-0		-0	
Youth	48	37	39	9		-2	
	978	961	966	12		-5	

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Development Services							
Bridleways / Footpath Diversions	1	1	1	-0		-0	
Conservation	47	45	44	3		1	
Planning Policy	446	345	342	104	The variation remains due to savings on staff costs and delays in receipt of invoices for grants to outside bodies. A further saving is made by not making a contribution to the LDF fund this year. * There are no LDF examinations this year and LDF consultancy expenditure can be funded from contributions in previous years.	4	
LDF Expenditure	0	0	0	0		0	
Planning - Appeals	161	168	166	-4		3	
Planning - Counter	-1	-1	-0	-0		-0	
Planning - Development Control	355	415	429	-74	The position on planning application fee income has continued to improve with several major applications submitted in January and February. There continues to be a shortfall in pre-application fees and S106 Monitoring and there has also been a need for some extra expenditure on legal advice. Initiatives are being pursued to further promote the pre-application enquiry service to potential customers including putting an article in the In Shape magazine, advertising the service to planning agents and also amending the website to make the pre-application advice service more prominent. *	-14	The additional outturn was due to a combination of an adjustment to the allocation of management costs between Development Control and Planning Policy and to some additional consultancy expenditure, including evaluation of the Edenbridge supermarket applications. * These factors were partly offset by a continued upturn in planning application fees. Income from pre-application fees and S106 monitoring was in accordance with the forecast outturn.
Planning - Enforcement	259	262	259	-0		3	
Administrative Expenses - Development Control	29	29	21	8		8	Reduced expenditure was due to a combination of lower than expected printing and training costs together with a number of areas of minor underspend. *
Administrative Expenses - Policy and Environment	0	0	0	0		0	
	1,299	1,266	1,261	38		5	

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Environmental and Operations							
Asset Maintenance Car Parks	15	0	55	-40	* All expenditure to be charged to on-street parking surplus fund.	-55	* Forecast £0, as all expenditure can be charged to the on-street parking fund (Agreed with KCC).
Asset Maintenance CCTV	11	14	14	-3		0	
Asset Maintenance Countryside	5	3	2	3		1	
Asset Maintenance Direct Services	26	23	25	2		-1	
Asset Maintenance Playgrounds	8	1	0	8		1	
Asset Maintenance Public Toilets	8	1	0	8		1	
Building Control Discretionary Work	0	0	2	-2		-2	
Building Control	-130	-50	-58	-73	* Income for statutory work is £110,575 below profile. Budget income for year is £485,043. Total income in 2011/12 was £365,000 which is a realistic estimate of the likely income in 2012/13 (£326,500 after 11 months). A shortfall of income of approx £120,000 is forecast. Savings will be made on structural checking fees and other areas.	7	* Income for March 2013 (£31,000) higher than anticipated. Actual total income for 2012/13 was £357,646.
Car Parks	-1,587	-1,477	-1,448	-139	* Income currently £95,934 below profile. £68,000 on Pay and Display income alone.	-29	* Income was £10,500 below target in March, plus winter gritting costs due to late snowfall and cold temperatures in March.
CCTV	245	275	271	-26	* Budget contains unidentified Income of £45,000 which will not be realised. Savings elsewhere to partly offset this.	4	
Civil Protection	28	28	25	3		3	
Dangerous Structures	22	22	20	3		3	
On-Street Parking	-391	-371	-345	-46	* Income £13,000 above profile, mostly from Pay and Display. Expenditure £35,000 above profile, mainly due to costs involved with implementing new schemes.	-26	* Although income above budget target, there was a shortfall of £6000 income from the new pay and display scheme in Knockholt. Lining costs £8,400 above budget for March. Still an overall surplus of £344,000.
EH Commercial	244	244	239	5		5	* Financial information provided late by Dartford B.C and end of year adjustments resulted in an underspend of £6,800 on hub recharges, not indicated at end of February's information.
EH Animal Control	1	18	22	-22	* Over expenditure on kennelling costs due to increase in stray dogs picked up and not being claimed. Over expenditure on vet fees.	-5	

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EH Environmental Protection	393	366	355	38	Savings will be incurred on air quality consultancy costs. Works deferred until 2013/14.	11	End of year adjustments by Dartford B.C. resulted in a small saving in hub recharges whereas showing an overspend at end of February.
Emergency	60	60	58	2		2	
Estates Management - Grounds	94	94	86	8		8	See comments on Parks and Recreation grounds and Parks - Rural.
Licensing Partnership Hub (Trading)	-0	-0	0	-0		-0	
Licensing Partnership Members	0	0	0	0		0	
Licensing Regime	-14	-4	10	-23	Budget contains £18,000 of unidentified income which will not be realised. Other savings made to partly offset this.	-13	Profiling error. A £13,000 unidentified income line profiled to be received in March, but nil income identified and nil received.
Parks and Recreation Grounds	91	91	124	-33	Over-expenditure on Bradbourne Lakes, Hollybush and Swanley sites offset by savings on Estate Management - Grounds and Parks Rural (Countryside).	-33	Overexpenditure on Bradbourne Lakes, Hollybush and Swanley sites offset by savings on Estate Management – Grounds and Parks Rural (Countryside).
Parks - Rural	81	81	65	16	Over expenditure on Bradbourne Lakes, Hollybush and Swanley sites offset by savings on Estate Management – Grounds and Parks Rural (Countryside).	16	Overexpenditure on Bradbourne Lakes, Hollybush and Swanley sites offset by savings on Estate Management – Grounds and Parks Rural (Countryside).
Environmental Health Partnership	0	0	0	-0		-0	
Public Transport Support	1	1	1	-0		-0	
Refuse Collection	2,204	2,234	2,248	-45	£10,000 unbudgeted expenditure on consultants to examine manual handling techniques following HSE visit at the depot. HSE now revisited and there are now no on-going concerns re our manual handling practices. Income £4,700 down on recycling credits. No income will be received for disposal of clinical waste as this is now undertaken by KCC.	-15	Accrued income for 4th quarter recycling credits and income from material was £12,000 less than target. £6,000 overspend on refuse sacks in March.
Administrative Expenses - Building Control	6	6	8	-2		-2	
Administrative Expenses - Community Director	11	11	7	4		4	
Administrative Expenses - Health	18	18	12	6		6	Minor savings on various budgets, furniture, stationary, mobile phones.
Administrative Expenses - Transport	6	6	7	-1		-1	
Street Naming	13	5	3	10	Savings on Transport costs [was included on February's commentary]	2	
Street Cleansing	1,175	1,165	1,163	12	Savings on transport costs.	2	
Support - Health and Safety	17	17	20	-2		-2	

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Support - Direct Services	45	45	39	6		6	Savings on various budgets but mainly printing and mobile telephones which offset overspend on essential Health and Safety training.
Taxis	-12	-12	-12	0		0	
Public Conveniences	37	47	49	-12	* Budget contains £11,000 unidentified income.	-2	
Air Quality (Ext Funded)	0	0	0	0		0	
National Food Hygiene Rating Scheme	0	0	-3	3		3	
	<u>2,731</u>	<u>2,962</u>	<u>3,064</u>	<u>-333</u>		<u>-102</u>	

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Environmental and Operations (TASK)							
Refuse	67	0	2	65	Savings on salaries due to vacancies (£91,000) helped offset expenditure on agency staff to cover vacancies and sickness (£74,000). Savings on fixed transport costs due to new vehicles coming onto depreciation later than planned. Income £7,000 over profile. Account £5,000 in surplus against a profiled deficit of £62,000.	-2	<i>Budget responsibility is at level of net trading account; further details not required.</i>
Street Cleaning	38	61	67	-29	Salaries over profile by £34,000 due to budget adjustments and savings made on General Fund costs. Transport repairs £6,000 over profile. Account £55,000 in deficit against a profiled deficit of £35,000.	-6	
Trade	-21	-47	-50	29	Although trade waste income £37,000 below target, expenditure controlled £65,000 below profile. Account £53,000 in surplus against a profiled surplus of £24,000	3	
Workshop	-17	-19	-26	9		7	
Green Waste	-60	-44	-52	-8		8	
Premises Cleaning	10	0	3	7		-3	
Cesspools	-52	-12	-19	-33	Income £27,000 below target. Account £20,000 in surplus against a profiled surplus of £48,000.	7	
Pest Control	0	30	30	-30	Total income £34,000 below profile and £41,000 below profile on wasp nest treatments alone. Only 169 wasp nest treatments in 2012 compared to 818 in 2011. Income on rodent control and contract work £7,000 above profile.	0	
Grounds	-3	0	-2	-1		2	
Fleet	0	0	4	-4		-4	
Depot	-26	-27	-25	-1		-2	
Emergency	0	-6	-5	5		-1	
	-64	-64	-73	9		9	

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Finance and Human Resources							
Benefits Admin	1,080	1,080	1,008	72	* Renegotiation of partnership agreement with Dartford BC.	72	* Renegotiation of partnership agreement with Dartford BC.
Benefits Grants	-659	-659	-659	0		0	
Dartford Partnership Hub (SDC costs)	-541	-541	-541	-0		-0	
Housing Advances	5	5	3	2		2	
Local Tax	420	367	346	74	* Renegotiation of partnership agreement with Dartford BC.	21	* Renegotiation of partnership agreement with Dartford BC.
Members	395	380	366	29	Effect of Members only able to claim one Special Responsibility Allowance. * Underspend on Member training.	14	* Underspend on Member training.
Misc. Finance	2,152	2,137	2,157	-4		-20	* Increase in business rates for 66 London Road.
Dartford Partnership Implementation & Project Cos	0	0	0	0		0	
Administrative Expenses - Corporate Director	4	4	6	-2		-2	
Administrative Expenses - Chief Executive	18	12	7	11	* Underspends on publications, printing, postage.	5	
Administrative Expenses - Finance	39	39	29	10		10	* Underspend on printing.
Administrative Expenses - Personnel	13	13	14	-1		-1	
Support - Audit Function	156	156	161	-6		-6	* Renegotiation of partnership agreement with Dartford BC.
Support - Exchequer and Procurement	138	127	127	12	* Savings resulting from the restructure following the departure of the Head of Finance and HR.	1	
Support - Finance Function	231	187	130	101	* Savings resulting from the restructure following the departure of the Head of Finance and HR. Additional work on partnerships completed without the need for the asdditional budgeted resources.	57	* Additional work on partnerships completed without the need for the additional budgeted resources.
Support - General Admin	186	159	152	34	* Savings made on central training and other staff related expenses.	7	* Savings made on central training and other staff related expenses.
Support - Nursery	0	0	3	-3		-3	
Support - Personnel	225	220	209	16	* Additional income from partnership working.	11	* Additional income from partnership working.
Treasury Management	90	115	111	-22	* Additional costs of debit/credit card transactions.	3	
	3,951	3,799	3,629	322		170	

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Housing and Communications							
Home Improvement Agency (prev. Care and Repair)	39	20	20	20	The HIA is to be brought in-house from 1 st April 2013 and any savings * (previous core funding to the HIA) will pay for the Register savings and support an admin officer post to assist the officers to manage the extra work.	0	
Consultation and Surveys	2	0	0	2		0	
Energy Efficiency	6	22	22	-16	The overspend will be met from private sector housing underspend. This relates * to 50% of the post not being accounted for in the budgets and where possible is met from external funding.	-1	
External Communications	143	134	136	7		-2	
Gypsy Sites	-20	-21	-24	4		2	
Homeless	104	112	116	-12	This is due to salary allocations changed * towards the end of the year, job advert and a slight variance on B&B.	-4	
Housing	363	378	378	-15	This is due to increased Register costs * which will be offset from other savings.	-0	
Housing Initiatives	8	8	9	-1		-1	
Homelessness Prevention	0	0	0	-0		-0	
Needs and Stock Surveys	13	13	13	0		0	
Housing Option - Trailblazer	0	0	0	0		0	
KCC Loan Scheme	0	0	0	-0		-0	
Private Sector Housing	195	176	174	21	* Savings on staff costs will offset the overspend on energy efficiency.	2	
Administrative Expenses - Housing	11	12	12	-1		0	
Support - General Admin	0	-7	-6	6		-1	
Homelessness Funding	0	0	0	-0		-0	
Leader Programme	9	9	9	0		0	
	872	854	858	14		-5	

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IT and Facilities Management							
Asset Maintenance IT	300	300	300	0		0	
Administrative Expenses - Finance	0	0	0	0		0	
Administrative Expenses - IT	26	26	23	3		3	
Support - Contact Centre	392	377	379	12	* Forecast due to salary underspend arising from staff turnover during the year.	-2	
Support - Central Offices - Facilities	251	234	239	12	* Forecast due to an underspend on corporate stationery and a number of other small but cumulative underspends across the cost centre.	-5	* Difference arose due to incorrect input of year end forecast (Finance)
Support - General Admin	261	242	235	26	* Savings made on central training.	7	* EOY forecast did not include late accruals for print income from DBC. Postage expenditure came in less than anticipated.
Support - IT	730	754	685	45	* £7k to be requested as a carry forward for online forms for licensing as project unlikely to be complete this financial year. Remaining forecast due to one off underspend on maintenance for microfilm and scanning equipment. Additional income earned from partnership working.	69	* Additional income from partnership working. [Part variance caused by incorrect signage on input of February forecast - Finance]
Support - Local Offices	53	52	52	0		-0	
	2,012	1,985	1,914	98		71	

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Legal and Democratic Services							
Action and Development	6	6	6	1		1	
Asset Maintenance Argyle Road	50	50	22	28	* Work is already committed and on site for completion and invoicing by the end of the year.	28	* A carry forward request will be made re cost of work delayed by weather.
Asset Maintenance Other Corporate Properties	30	30	21	9		9	* Works not required in year.
Asset Maintenance Leisure	92	92	91	1		1	
Asset Maintenance Support & Salaries	115	115	118	-3		-3	
Asset Maintenance Sewage Treatment Plants	11	0	0	11	* No expenditure was required for 2012/13 therefore this is a saving.	0	
Bus Station	13	13	9	4		4	
Civic Expenses	14	14	13	1		1	
Corporate Management	893	836	842	51	The Council has seen a reduction in its proposed audit fee for 2012/13 as a result of the Governments decision to abolish the Audit Commission and contract out local government audit services. This reduction occurred after budgets for the year were approved. The proposed 40% reduction in fees means that it is now forecast that audit fees are accrued at £5k per month plus additional fees for the audit of grant claims.	-7	Various small variances on a number of budget lines including allocated cost of part time secretary in Corporate Resources.
Corporate Savings	43	0	0	43	The Council has achieved its £100k target in 2012/13 for vacant posts and is forecast to exceed it by £9k at year end. In addition all market premiums have been allocated for the current year and providing there are no further applications made there will be an underspend of £34k.	0	
Committee Admin	102	92	93	8		-1	
Elections	67	67	65	2		2	
Equalities Legislation	17	14	13	3		0	
Estates Management - Buildings	-93	-41	-40	-53	* The variance is due to the Council having to meet the business rates of properties now vacant pending disposal and the associated reduced rental income.	-1	
Housing Premises	-9	-9	-10	0		0	
Land Charges	-121	-86	-85	-36	* The impact of the current economic climate continues to have an effect on the income.	-1	
Markets	-260	-173	-156	-104	* The market operator went into administration in July 2012 with unpaid rental of £72k. This debt will need to be addressed when the administration is concluded.	-17	* Increased rentals for land at Swanley rented for market; increased costs from DLO for cleaning not taken into forecast.

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Performance Improvement	6	6	5	0		0	
Register of Electors	131	116	117	14	* The cost of the canvassers is less than originally estimated.	-1	
Administrative Expenses - Legal and Democratic	77	74	67	10	* Budget on internal printing underspent.	7	* Continuing reduction in amount of printed material used on Committee agendas.
Administrative Expenses - Property	2	2	0	1		1	
Support - Central Offices	426	382	385	41	* This budget is affected by the income generated by letting accommodation to third parties and to the reduced costs of energy as previously reported.	-4	
Support - Legal Function	225	235	237	-12	* The outturn on counsel's fees is worse than expected partly from the use of Counsel to cover staff absence and partly from the need to use Counsel in High Court litigation. For the next financial year departments are expected to fund their own requirements in relation to their use of Counsel. S106 income is somewhat higher than expected but this income is inherently unpredictable due to market conditions.	-1	
Support - Property Function	88	88	72	16	* Additional income earned from partnership working.	16	* Additional income earned from partnership working.
	1,924	1,922	1,887	37		35	